

# AFTER SCHOOL matters®



**Dear Program Provider,**

Welcome to the After School Matters Program Providers Newsletter! This monthly newsletter will share updates, resources, and instructional strategies, as well as celebrate the successes of our teens and build community among our program providers. Enjoy!

## Program Updates & Reminders

### Spring 2017 Teen Surveys

It's survey time! The teen survey is live and will be open until Monday, June 12. Teens can access their survey on our website at [afterschoolmatters.org/teens](http://afterschoolmatters.org/teens). The Teen Survey Completion Report in Cityspan will be updated on Tuesday and Thursday afternoons so you can view unique survey codes and track teen survey completion. Instructors are required to administer the survey to all participants. For your program's results, please contact Amanda Lambie at [amanda.lambie@afterschoolmatters.org](mailto:amanda.lambie@afterschoolmatters.org).

Instructors can expect to receive the instructor survey via email on Wednesday, April 19. The survey will be open until Monday, June 12. Please take the time to give us your feedback – we value your input! If you don't receive your survey, please contact Amanda Lambie.

---

## New After School Matters Program Types

After School Matters' mission is to provide teens with opportunities to explore and develop their talents while gaining critical skills for college, careers, and beyond. Our program model makes it possible for teens to progressively become more independent as they get older and more skilled.

In order to more clearly and intentionally plan and define levels of experiences that best meet our teens' needs and prepare them for successful futures, we have recently refined the classifications within our program model. This includes the addition of a new program type, **Teen Assistantships**. Please click [here](#) to learn more.

---

### Teen Interview Outcomes

Teen Interview Outcomes were due in Cityspan by **Monday, April 3, 2017**. If you haven't done so already, please enter your interview outcomes as soon as possible. For more details on entering Teen Interview Outcomes, click [here](#).

---

### Important Dates & Deadlines Spring 2017

#### Spring 2017 Program Dates

Tuesday, February 21 -- Saturday, May 13, 2017

#### Non-Program Dates

**Monday, April 10 - Thursday, April 13, 2017** -  
CPS Spring Break

**Thursday, April 20** - Report Card Pick-Up (High School)

#### Upcoming Deadlines

**Friday, April 21** - Spring Budget Revisions due

**Friday, April 28** - Deadline for Program Providers offering FY18 programs (programs that run during Summer 2017, Fall 2017 and Spring 2018) to submit all supporting documents (e.g. Budgets, I-9, W-4) and complete all required background checks



---

## Opportunities & Resources for Teens

### 2017 Chicago Entrepreneurship Competition

The Economic Awareness Council and the Chicago Park District are hosting the

2017 Chicago Teen Entrepreneurship Competition. The competition is open to Chicagoyouth entrepreneurs between the ages of 14 and 24. Winners will receive \$200 in seed funding and the opportunity to sell at major community events. Teens that are interested must complete the [online application](#). More information [available here](#). **Applications are due by Sunday, April 30, 2017.**

## Apply for Bottom Line!

Bottom Line is now accepting applications for their Access Program and their Success Program!

The **Access Program** is for current high school juniors (class of 2018) who are interested in applying to Bachelor degree programs at four-year schools. Teens can submit their application [here](#). The priority deadline for this program is **Monday, May 1, 2017**.

The **Success Program** is now accepting interest forms from current high school seniors (class of 2017) who are considering enrolling in one of Bottom Line's target colleges for Fall 2017. Students may submit an interest form [here](#) to receive early notices about the application opening on April 15, 2017. The priority deadline for the application is **Monday, May 15, 2017**.

## 2017 Kovler Foundation Larry Hawkins Career Conference

The Office of Special Programs-College Prep at the University of Chicago is inviting students who are enrolled in After School Matters to participate in the 2017 Kovler Foundation Larry Hawkins Career Conference for high school students. The event takes place on **Saturday, May 13, 2017** at the University of Chicago, Hyde Park campus.

Students can complete their individual registration by clicking [here](#). Chaperones can also register for the conference using [the Volunteer registration](#). Learn more about this opportunity at [KovlerHawkinsCareerConference.com](#).

## Free Admission to the Art Institute for Teens

The Art Institute of Chicago now offers free admission for Chicago teens under 18, thanks to the extraordinary sponsorship of Glenn and Claire Swogger and the Redbud Foundation. Click [here](#) to learn more about the museum's free admission opportunities.

## YoungArts Fellows

The 2017 YoungArts application is now open!

Do you have teens who are visual, literary, design, or performing artists between the ages of 15-18? Encourage them to apply to the YoungArts national arts competition!

Through YoungArts, teens can:

- Receive up to \$10,000 in cash awards
- Take master classes with accomplished artists in their field
- Become eligible for nomination as a U.S. Presidential Scholar in the Arts
- Receive a lifetime of mentoring and professional support
- Achieve national recognition

[Learn more & apply!](#)

**Applications are open until Friday, October 13, 2017.**

Check out more [teen opportunities](#) at [afterschoolmatters.org](http://afterschoolmatters.org).

## Opportunities & Resources for Providers

### NEW! RSVP to Staff Trainings in Cityspan

If you receive a Professional Development invitation or a Professional Development recommendation from your Program Specialist, you are required to RSVP in Cityspan for payroll purposes. This helps After School Matters issue complete and accurate payroll, and view which instructors have attended Professional Development.

How do I RSVP to a Professional Development event in Cityspan?

- Login to [Cityspan](#)
- Click the “Staff Trainings” tab on the far left
- Click the Yellow “Accept Invitation” button next to the name of the training session. If there are sessions being offered in multiple branches, ensure that you select the correct one!

Step-by-step instructions with screenshots are available [here](#), and can also be found in Cityspan under 'Documents'.

### CPR Certification Information

After School Matters accepts valid CPR certificates from the American Red Cross and the American Heart Association. Please upload your certificate in the “Staff Experience” tab of your FY18 Contract. Instructors with a current, valid certification card from the American Red Cross or American Heart Association do not need to complete additional training. If you are a Spring 2017 After School Matters instructor who does not have a valid certificate from American Red Cross or American Heart Association, you are required to attend a CPR/AED/First Aid training with After School

Matters. Please reach out to Emily Nott, [emily.nott@afterschoolmatters.org](mailto:emily.nott@afterschoolmatters.org), Manager of Professional Development, for registration information.

## Violence Prevention Videos featuring Youth Voices

As part of the [If Youth Can, Then I Can](#) campaign, the Urban Youth Trauma Center has partnered with [Free Write Arts & Literacy](#), an organization that allows incarcerated or court-involved youth to tell their own stories through performance, visual art, and literary art. Click [here](#) to watch videos developed by youth who use poetry to detail their own personal experiences with community violence. Each poem gives examples of the key components found within the five best practices for violence prevention and trauma intervention. For more information about this resource, click [here](#).

## 2017 Icebox Derby

Engage & Resonate is seeking a Mechanical Engineer to work with Chicago youth at the 2017 Icebox Derby to inspire, motivate, and help them build solar-powered derby cars out of recycled refrigerators. The event is held downtown and has a small time commitment, including a kick-off event, mentor training, four build evenings, and the final race day in August. For more information about the Icebox Derby, click [here](#). If you are interested in working with this program, please reach out to [agreene@engageresonate.com](mailto:agreene@engageresonate.com) or [jessicarae@engageresonate.com](mailto:jessicarae@engageresonate.com). A stipend will be provided for anyone selected to work with this event.

## Program Provider Highlight

### Daniel Allen

#### Beyond Rhyme & Rhythm Audio/Video Arts



Sergeant Daniel Allen of the Chicago Police Department (above left) has been an After

Sergeant Daniel Allen of the Chicago Police Department (*above left*) has been an After School Matters instructor for several years with the Beyond Rhyme and Rhythm program in the West Garfield Park community. In his program, teens work hands-on with video equipment and music recording software while gaining insight into the music industry as a career. Additionally, teens are able to produce music, short films, and write songs that are reflective of themselves and their communities. Sgt. Allen continues to build strong, long-lasting relationships with teens and is currently helping to expand the partnership between Chicago Alternative Policing Strategy (CAPS) and After School Matters. Sgt. Allen and his program were the feature of a recent NBC-5 Making a Difference segment. Watch the clip [here](#).

**Thank you, Daniel, for all that you do for After School Matters and our teens!**

## Instructional Strategy of the Month

### PIES Check-in and Check-out

*This method is used by Youth Guidance as well as BuildInc. (among others) and is in practice in several After School Matters programs.*

[Circle](#) up with teens at the beginning of program. Using a [talking piece](#), announce that each person will be sharing how they're doing **Physically, Intellectually, Emotionally, and Spiritually (PIES)**. Ask the group to define each of those terms, using the talking piece. Then, ask who would like to start. (Don't be afraid to wait for a volunteer.) If no one volunteers, you can volunteer to start. Make sure everyone, including you, shares by passing the talking piece.

Repeat this activity at the end of the day.

If you want to discuss this activity or additional facilitation and instruction strategies, contact Emily Nott, Manager of Professional Development at [emily.nott@afterschoolmatters.org](mailto:emily.nott@afterschoolmatters.org) or 312-702-8591.

---

## Safety First!

Don't leave teens unattended during After School Matters programs. Ensure that an instructor, liaison, or site supervisor is present at all times during programs!

## Teen Stipend Reminders

### Urban Partnership Bank

This spring, in partnership with Urban Partnership Bank, **teens are able to cash their stipend checks for just \$1 at any Chicago and Urban Partnership Bank!**

School IDs, State IDs and Driver's Licenses will be accepted as forms of identification for cashing checks. Teens can find the nearest Urban Partnership Bank location [here](#).

### Contact Us!

You can reach the **Teen Stipend Hotline** at 312-768-5199 or [email us](#).



Thank you for showing teens they matter.

Connect with us on social media for more program highlights.



# #TeensMATTER

AFTER SCHOOL **matters**<sup>®</sup>

[www.afterschoolmatters.org](http://www.afterschoolmatters.org)